Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 8th October 2026 at 7.00pm in Claybrooke Village Hall

1. **Members Present**
   Cllr R Kimberley (RK) chair, Cllr R Deacon (RD), Cllr M Lenihan (ML), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.
   0 members of the public were present.

2. **To receive any apologies for absence**
   Apologies were received from Cllr S Herald (SH) vice-chair and Cllr J Allcoat (JA) which were accepted.

3. **Public Participation session**
   No were items raised

4. **To receive and consider any disclosures of personal interest**
   No disclosures were received.

5. **To receive members requests for dispensations**
   A dispensation has been agreed for ML to speak and vote on Village Hall matters.

6. **To approve as accurate the minutes of the last Parish Council meeting held on 10th September 2026**
   The minutes of last meeting were proposed to be approved as accurate by RK, seconded by RD. Unanimously agreed**. Resolved.** These were signed by RK.

7. **To consider any matters arising from the previous minutes on 10th September 2026**
   - Residents have been asked for suggestion about spending the refund money. Ideas from Claybrooke School have been received but all projects were outside the criteria of the HDC fund.
   - Quotes have been received for the benches and an application submitted to the Ward Members Fund.
   - Quotes have been obtained for cutting the playground hedges and tidy up. Work will commence in next few weeks

8. **To receive any matters raised by the District/County Councillor**
   RP explained the new Government Planning Framework.
   RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. **Financial Matters**

i) **To note any receipts and approve any payments up end of September 2026**

Payments

1.	Payment to P Nunn expenses (travel to October meeting 10 x 45p = 4.50; Printing costs October - 2.99)	7.49
2.	Payment to P Nunn – salary Jul-Sept	508.90
3.	Payment to HMRC - tax July- Sept	127.40
4.	Payment to HDC for playground inspection	114.00
5.	Payment to Lloyds Bank for bank charges	4.25

Total Payments: £ 762.04

Receipts:

30.9.26	Interest reserve account 1	4.88
30.9.26	Interest reserve account 2	12.09

Proposed by RK, seconded by RD, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up 30th September 2026**

Current account			
c/f at 31.8.26			49556.78
September payments		14.73	49542.05
Additional September payments		750.30	**48791.75**
October payments		11.74	48780.01
Reserve Account 1			
31.8.26 c/f			6351.48
Interest	4.88		**6356.36**
Reserve Account 2 (Playground)			
31.8.26 c/f			15737.22
Interest	12.09		**15749.31**
Interest	33.30		**15737.22**

Proposed by RK, seconded by ML, that the bank reconciliation be approved. Unanimously agreed. **Resolved.**

10. Planning Matters

i) **New /Unresolved planning applications**

ii) **To consider any other/ Ongoing planning matters**

Spinney View Farm – this is being monitored by HDC and the PC receives regular updates. LCC Highways see no problem from a highways perspective with the development.

11. To discuss Councillor and other training

No training needs identified at this time.

12. To receive an update and requests from the Village Hall Committee

All drainage works have been completed. Vents have also been put in on the inside to help with the damp issue.

Looking to decorate the small hall and to investigate the possibility of putting insulation in the roof of the hall.

13. To discuss any matters relating to the playground

Pigeon spikes have been removed from the playground equipment – these to be replaced.

The trimming of the hedges and general tidy up will happen by the end of the month.

The hedges around the green will also be trimmed.

14. To receive an update and discuss business relating to the Joint Burial Committee

The next meeting will be held in November.

Quotes for the restoration of the bier house have been received and an application to the HDC Rural Grant will be sent. **PN**

15. To receive an update on and discuss applications to the Ward Members/Rural Grant funding

An application has been submitted to the Wared Members' Grant for the purchase of 2 benches. One metal one to replace the one on the Jubilee Pathway and another wooden one for the playground**.**

16. To receive an update on the refund from LCC

LACF have approved the spend from their portion for carving the village sign and providing a new bus shelter opposite the village green.

The sign will be carved next month.

A contractor has looked at the area by the bus stop but there are 3 drains in the vicinity. LCC have been asked to survey the area to establish the safest place to put the shelter. Quotes for the shelter have been obtained.

Discussion is ongoing on what to spend the HDC portion.

17. To receive any correspondence/postbox and agree actions

Two TTRN notices have been received.

Back Lane will be closed for 2 days from 22nd October for road patching works.

High Cross Road will be closed for 4 days from 7th December to allow new connection works by the National grid.

18. Any other business

- the Christmas lights have been cut so a new set to be purchased.
- The Jubilee pathway hedges are overgrown. LCC to be contacted. **PN**
- HDC to be contacted about the visit from their coffee van to allow residents to be informed of various District issues and to answer any questions. Date to be confirmed**. PN**

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 12th November 2026 at 7pm in Claybrooke Village Hall.

The meeting was closed by RK at 2015hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 8th October 2026, and circulated to all members, be signed as a correct record.

Signature:…….. (Chair)

Name:…… ……

Date:……12th November 2026……

Action Points:

1. Apply for HDC ward member's grant for bier house restoration. **PN**
2. The Jubilee pathway hedges are overgrown. LCC to be contacted. **PN**
3. HDC to be contacted about the visit from their coffee van to allow residents to be informed of various District issues and to answer any questions. Date to be confirmed**. PN**