

Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 12th March 2026 at 7.00pm in
Claybrooke Village Hall

1. Members Present

Cllr R Kimberley (RK) chair, Cllr S Herald (SH) vice-chair , Cllr R Deacon (RD), Cllr M Lenihan (ML), and Patricia Nunn (PN), Parish Clerk.

2 members of the public was present.

2. To receive any apologies for absence

Apologies were received from Cllr J Allcoat (JA) and DCllr R Page (RP) which were accepted.

3. Public Participation session

Concerns were raised about the junction of Woodway Lane and the A5 as it the opening is now too small for traffic to pass safely and accidents have occurred. To be reported. **PN**

One member of the public left the meeting.

4. To receive and consider any disclosures of personal interest

No disclosures were received.

5. To receive members requests for dispensations

A dispensation has been agreed for ML to speak and vote on village hall matters and for SH on JBC matters.

6. To approve as accurate the minutes of last Parish Council meeting held on 12th February 2026

The minutes of last meeting were proposed to be approved as accurate by ML, and seconded by RD. Unanimously agreed. **Resolved.** These were signed by RK.

7. To consider any matters arising from the previous minutes on 12th February 2026

The litter pick has been organised.

8. To receive any matters raised by the District/County Councillor

RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Financial Matters

i) To note any receipts and approve any payments since the last meeting in February 2026

Payments

Payment to P Nunn expenses (travel to March meeting and delivery of village sign 10 x 45p x2 = £9.00; Printing costs March - £2.99; purchase of black bags for litter pick -£5.50; box of punched pockets - £4.00)	21.49
Payment to Rybeth Grounds for cutting the playground hedges	585.00
Payment to HDC for bin collection – variance charge Q1	1.30
Payment to HDC for bin collection – Q3	67.35
Payment to HDC for bin collection – Q4	67.35
Payment to Lloyds Bank for bank charges Jan-Feb	4.25
Total Payments: £746.74 (£721.00 pd in Feb; £25.54 in March)	

Receipts:

28.02.26 Interest reserve account 1	4.61
28.02.26 Interest reserve account 2	9.96

Proposed by RD, seconded by SH, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 28th February 2026**

Current account

Current account

c/f at 31.01.26		13053.65
February payments (Info. Commissioner)	47.00	13006.65
Additional February payments	6863.74	6142.91
Further February payments	721.00	5421.91
March payments	25.54	5396.37

Reserve Account 1

31.01.26 c/f		6319.84
Interest	4.61	6324.45

Reserve Account 2 (Playground)

31.01.26 c/f		13662.31
Interest	9.96	13672.27

Proposed by RK, seconded by SH, that the bank reconciliation be approved. Unanimously agreed.

Resolved.

10. Planning Matters

i) **New /Unresolved planning applications**

There were not any new applications to consider.

ii) **To consider any other/ Ongoing planning matters**

25/01339/FUL - Change of use of land to 9 travellers pitches, including associated access and works (retrospective) A5 – heard at planning committee 10.2.26. **Refused**

Environmental concerns at Spinney View Farm – this is being monitored by HDC and the PC receives regular updates. Any movements on the site etc should be reported to HDC with photos if possible.

11. To discuss Councillor and other training

No training needs identified at this time.

12. To receive an update and requests from the Village Hall Committee

A Valuation Office Agency form has been completed.

Membership to the Village Hall committee is reducing and residents are asked to come forward to join the committee. To be notified on social media. **JA.**

13. To discuss any matters relating to the playground

The hedges have been cut.

It was agreed that bark chippings should be purchased for beneath the play equipment.

14. To receive an update and discuss business relating to the Joint Burial Committee

The next meeting is due on 31st March. The hedges have been trimmed and a new notice board erected. The old notice board has been removed.

15. To discuss the offer by LCC for road marking in the village

An email has been received from LCC concerning the project discussed with the PC last year to help reduce speeding traffic in the village. The possibility of a 20mph speed limit throughout the village was not supported by the PC because it was felt that the issue is drivers exceeding the existing 30mph speed limit. It was proposed by RK, seconded by ML, to accept the offer for a set of dragons' teeth and a 'SLOW'

carriageway marking on Highcross Road and a 30mph carriageway roundel, a set of dragons' teeth and a 'SLOW' carriageway marking on Frolesworth Lane. It is anticipated that these measures will encourage motorists to adhere to the existing 30mph speed limit on this road and hopefully reduce collisions. It is proposed on the understanding that all costs of the project would be funded through the s106 contributions from Magna Park. Agreed unanimously. **Resolved.**

16. To receive any correspondence/postbox and agree actions

A letter from a resident of Primrose Place was received and has been replied to.

17. Any other business

A Marie Curie coffee morning will be held at Ullesthorpe Village Hall on 27th March.

18. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 9th April 2026 in the Village Hall following the Annual Parish Council meeting.

The meeting was closed by RK at 1925hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 12th March 2026, and circulated to all members, be signed as a correct record.

Signature:..... (Chair)

Name:.....

Date:.....9th April 2026.....

Action Points:

1. The safety of the A5/Woodway Lane junction to be reported. **PN**
2. Notification requesting resident to join the Village Hall committee. **JA**