

Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 12th February 2026 at 7.00pm in
Claybrooke Village Hall

1. Members Present

Cllr R Kimberley (RK) chair, Cllr S Herald (SH) vice-chair, Cllr M Lenihan (ML), and Patricia Nunn (PN), Parish Clerk.

1 member of the public was present.

2. To receive any apologies for absence

Apologies were received from Cllr J Allcoat (JA) and Cllr R Deacon (RD) which were accepted.

DCllr R Page (RP) joined the meeting at 1940.

3. Public Participation session

An issue was raised about the paint finish on the cemetery gates. The gates are as yet unfinished and will be completed once the weather improves.

4. To receive and consider any disclosures of personal interest

No disclosures were received.

5. To receive members requests for dispensations

A dispensation has been agreed for ML to speak and vote on village hall matters and for SH on JBC matters.

6. To approve as accurate the minutes of last Parish Council meeting held on 8th January 2026

The minutes of last meeting were proposed to be approved as accurate by ML, and seconded by SH.

Unanimously agreed. **Resolved.** These were signed by RK.

7. To consider any matters arising from the previous minutes on 8th January 2026

The Community Speed Watch project was communicated to residents but only one person came forward.

The project closed on 31.1.26.

8. To receive any matters raised by the District/County Councillor

RP gave an update on the local plan and recent planning issues.

RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Financial Matters

i) To note any receipts and approve any payments since the last meeting in January 2026

Payments

Payment to P Nunn expenses (travel to February meeting 10 x 45p = 4.50 7.49

Printing costs February- 2.99)

Payment of bank charges to Lloyds Bank – Dec- Jan 4.25

Payment to P Nunn for refund of land registry for village hall 59.85

Payment to Signs of the Times for a new village sign 6852.00

Total Payments: £6923.59 (£59.85 in Jan; £6863.74 in Feb)

NB: the village sign was fully funded by HDC

Receipts:

21.1.26 Refund for Land Registry fee		59.85
31.12.25 Interest reserve account 1		5.42
31.12.25 Interest reserve account 2		11.72
30.01.26 Interest reserve account 1		4.93
30.01.26 Interest reserve account 2		10.66

Proposed by ML, seconded by SH, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 31st January 2026****Current account****Current account**

c/f at 31.12.25			13065.39
January payments		11.74	13053.65
Additional January payments		59.85	12993.80
January receipts	59.85		13053.65
February payments (Info. Commissioner)		52.00	13001.65
Additional February payments		6863.74	6137.91

Reserve Account 1

30.11.25 c/f			6309.49
Interest	10.35		6314.84

Reserve Account 2 (Playground)

30.11.25 c/f			13639.93
Interest	22.38		13662.31

Proposed by ML, seconded by RK, that the bank reconciliation be approved. Unanimously agreed. **Resolved.**

10. Planning Mattersi) **New /Unresolved planning applications**

There were not any new applications to consider.

ii) **To consider any other/ Ongoing planning matters**

25/01339/FUL - Change of use of land to 9 travellers pitches, including associated access and works (retrospective) – **Objected**. HDC have applied for an injunction to stop work. Awaiting the legal process to be completed. To be heard at planning committee on 10.2.26. **Refused**

Environmental concerns at Spinney View Farm – this is being monitored by HDC and the PC receives regular updates. Any movements on the site etc should be reported to HDC with photos if possible.

11. To discuss Councillor and other training

No training needs identified at this time.

12. To receive an update and requests from the Village Hall Committee

The Burns Night held in January was a great success.

A resident has passed thanks to the Parish Council for the restoration of the wall at the side of the village hall.

13. To discuss any matters relating to the playground

Weather permitting, the hedges will be trimmed this weekend.

14. To receive an update and discuss business relating to the Joint Burial Committee

There has not been a meeting since the last Parish Council meeting.
The hedges around the cemetery have been trimmed and the gates re-erected.
The new notice board has been delivered.

15. To discuss the new village sign

The village sign has been delivered.

16. To agree a date for the annual litter pick

This will be held at 1030 on 21st March 2026. This date to be published. **JA**
It was agreed that refuse bags would be purchased. **PN**

17. To receive any correspondence/postbox and agree actions

A TTRO has been received for High Cross Road, Main Street and Frolesworth Road for pipe maintenance works. The work will commence on 23rd February for 6 weeks.

18. Any other business

No issues raised.

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 12th March 2026 at 7pm in the Village Hall.

The meeting was closed by RK at 1955hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 12thFebruary 2026, and circulated to all members, be signed as a correct record.

Signature:..... (Chair)

Name:.....

Date:.....12thMarch 2026.....

Action Points:

- 1. The litter pick will be held at 1030 on 21st March 2026. This date to be published. **JA**
Refuse bags to be purchased. **PN**