

# Claybrooke Magna Parish Council



All Councillors are summoned to the **Annual Parish Council Meeting of Claybrooke Magna Parish Council on Thursday 8<sup>th</sup> May 2025 at 7.00pm** at Claybrooke Village Hall

## Agenda

1. **To elect a Chairman**
2. **To receive the Chairman's declaration of acceptance of office**
3. **To elect a Vice-Chairman**
4. **To receive the Vice- Chairman's declaration of acceptance of office**
5. **Members Present**
6. **To receive any apologies**
7. **To review and approve the Asset Register 2025/26**
8. **To review and approve the Code of Conduct/ Financial Regulations/ Standing Orders/Risk Assessment and other Policies for 2025/26**
9. **To review and discuss the annual insurance Cover**
10. **To receive and note the Parish Council Committee and Outside Bodies' Reports from:**
  - Magna Park Liaison Group – verbal update
  - Village Hall Committee
  - Joint Burial Committee
  - Marc Smith charity
  - Alderman Newton charity
11. **To elect the Parish Council representatives to the following Committee/outside bodies:**
  - Marc Smith charity
  - Alderman Newton charity
  - Village Hall Committee
  - Joint Burial Committee
  - Magna Park Liaison group
12. **To receive and note the dates for Council meetings and Annual Parish Council meeting for 2025/26**

Signed by Patricia Nunn- Parish Clerk/RFO 30.4.25