

Claybrooke Magna Parish Council



Minutes of the Parish Council Meeting held on 13th March 2025 at 7.00pm in Claybrooke Village Hall

1. Members Present

Cllr R Kimberley (RK) chairman, Cllr S Herald (SH) vice-chairman, Cllr M Lenihan (ML), Cllr R Deacon (RD), DCllr R Page and Patricia Nunn (PN), Parish Clerk.
4 members of the public were present.

2. To receive any apologies for absence

Apologies were received from Cllr J Allcoat (JA) which were accepted.

3. Public Participation session

No matters were raised.

4. To receive and consider any disclosures of personal interest

No disclosures were received.

5. To receive members requests for dispensations

A dispensation has been agreed for SH to speak and vote on JBC matters and for ML to speak and vote on village hall matters.

6. To approve as accurate the minutes of last Parish Council meeting held on 13^h February 2025

The minutes of last meeting were proposed to be approved as accurate by ML, and seconded by SH. Unanimously agreed. **Resolved.** These were signed by RK.

7. To consider any matters arising from the previous minutes on 13^h February 2025

All matters from the previous meeting have been actioned or are to be discussed at this meeting.

8. To receive any matters raised by the District/County Councillor

Discussions were held on the local plan and the Magna Park update see later sections 16 and 17. RP provides regular email updates and information prior to the Parish Council meeting and all matters were noted.

9. Financial Matters

i) To note any receipts and approve any payments since the last meeting up to March 2025

Payments

Payment to P Nunn expenses (travel to March meeting 10 x 45p = 4.50	
Printing costs March - 2.99)	7.49
Payment to HDC for bin collection for Oct-Mar	129.28
Payment to Totally trees for cutting trees in playground	175.00
Payment to Lloyds bank for bank charges 10.1.25-9.2.25	4.25
Total Payments: £ 316.702 (£304.28 paid in February)	

Receipts:

13.2.25	VAT refund 2024/25	492.02
31.1.25	Interest on reserve account 1	7.04
31.1.25	Interest on reserve account 2	12.98
28.2.25	Interest on reserve account 1	6.00
31.1.25	Interest on reserve account 1	11.05

Proposed by RD, seconded by RSH, that the payments be approved and receipts noted. Unanimously agreed. **Resolved.**

ii) **To note the bank reconciliation up to 28th February 2025**

Current account

c/f at 31.01.25		7295.21
Outstanding January payment – ICO)	35.00	7260.21
February payment	61.00	7,199.21
Additional February payments	318.57	6880.64
February receipts	492.02	7372.66
March payments	11.74	7360.92

Reserve Account 1

31.12.24 c/f		6245.19
Interest	13.04	6258.23

Reserve Account 2 (Playground)

31.12.24 c/f		11509.76
Interest	24.03	11533.79

Proposed by RD, seconded by ML, that the reconciliation be approved. Unanimously agreed. **Resolved.**

10. Planning Mattersi) **New /Unresolved planning applications**

None received.

ii) **Other/ Ongoing planning matters**

None.

11. To discuss Councillor and other training

No training needs identified at this time.

12. To receive an update and requests from the Village Hall Committee

The 100 Club has now open and residents are asked to apply. There is a monthly prize draw and 50% of all funds raised go towards the maintenance of the Village Hall.

13. To discuss any matters relating to the playground

The apple tree branches have now be cut back.

In April volunteers are requested to replace the old sleepers, put down bark chippings and generally tidy up.

The green bin on the green has disappeared- could this be returned please.

14. To receive an update and discuss business relating to the Joint Burial Committee

There has not been a meeting since the last PC meeting but mapping of the cemetery has started.

15. To discuss the HDC Community Fund

It was proposed by ML, seconded by RK, that an application to the fund be made for a new village sign.
PN ML to forward quotes.

16. To discuss the consultation for the new Local Plan by HDC

Consultation for the Plan has commenced and details can be found on the HDC website. A drop in event on the Plan will be held at Lutterworth, Wycliffe Rooms, on Tuesday 25th March between 3 and 7pm.
Cllrs to meet separately to discuss their response and to reply to the consultation documents.

17. To receive an update on the recent Magna Park meeting

RK and ML attended the meeting where details of the proposed extension of Magna Park up to the garden centre in Ullesthorpe, and other matters, were discussed. The PC response will be included in the Local Plan consultation document.

18. To receive any correspondence/postbox and agree actions

None received.

19. Any other business

There was no other business

20. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 17th April 2025 at 7pm in the Village Hall.

The meeting was closed by RK at 2010hrs

To **resolve** that the minutes of the meeting of the Parish Council held on the 13th March 2025, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....

Date:.....10th April 2025.....

Matters arising

1. An application from the HDC Community fund to be completed for a new village sign. **PN** ML to forward quotes