

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 9<sup>th</sup> February 2023 at 7.00pm in The Village Hall

### Minutes

#### 1. Members Present

Cllr N Reseigh, Chairman (NR), Cllr Jo-Ann Allcoat (JA), Cllr R Deacon (RD), Cllr Mike Lenihan (ML), Cllr Sarah Herald (SH), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

13 members of the public were present.

#### 2. Apologies for Absence

There were not any apologies.

#### 3. Public Participation

Residents stated their continued distress and anger at the attitude and actions of some members of the JBB. The PC apologised for the distress. A petition has been organised by a resident asking other residents to support their concerns and their wish to resolve the situation.

The bench is still an issue but since the last meeting PC has made an offer to collect the bench from JBB and return it to its owner. The owner would like the bench to be restored to the cemetery as it is felt that if it goes to her house it would not be allowed back.

The PC are working to address the concerns of the residents but processes and procedures have to be followed. Since the last meeting Councillors from all three parishes have met as a working party to discuss the issue.

There are still concerns about the CCTV in the cemetery. The PC did contact the JBB about this. Details of where a complaints can be sent to can be obtained from RP.

A letter from a Parva resident was read at the meeting, concerning the validity of the meeting of Councillors on 30<sup>th</sup> January, and contents were noted.

**7 residents left the meeting.**

#### 4. Disclosure of Personal Interests

M Lenihan disclosed an interest in the item of the Village Hall and a dispensation was given for him to speak and vote on this item at all meetings.

#### 5. Formal Announcements from the Chairman

There were not any announcements.

#### 6. Minutes of last meeting held on 9<sup>th</sup> January 2023

Proposed by RD, and seconded by ML, to accept as an accurate record. **Agreed** and were signed by NR.

#### 7. Matters Arising from Previous Minutes on 9<sup>th</sup> January 2023

- A meeting between Councillors of all 3 Parishes and JBB representatives was held on 30.1.23.
- The JBB were contacted about the position of the CCTV in the cemetery
- Quotes have been obtained for removing the dead/dying trees on green and trimming of the hedge The cost will be £250.00 plus VAT. It was proposed by NR, seconded by ML, that this should be done. **Resolved.**
- Adverts for the May elections and asking for people to come forward were posted.
- **Jubilee pathway** – see later section 15.

## 8. Matters raised by District/County Councilor

Council tax will increase next year due to increase in Police, Fire and LCC requirements. HDC has received some money from Magna Park which will be used for community projects and to prevent a Council rate increase by HDC.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

## 9. Finance

### i) To consider and approve payments and receipts to end of January 2023

#### Payments

1. Payment to P Nunn expenses (travel to January Joint Parish meeting and February meeting 2x 10 x .45= 9.00, printing Feb – £1.99, stamps £6.32; copier paper £4.75 ) £22.06
2. Payment to P Nunn to refund payment to HDC for annual garden waste bin for village green. £61.00

**Total Payments: £83.06**

**Receipts:** There were not any receipts

Proposed by NR, seconded by RD, that the payments be paid and receipts noted. Unanimously **agreed and Resolved.**

### ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 31<sup>st</sup> January 2023.

#### Current account

c/f at 31.12.22		11713.91
January payment	6.49	<b>11707.42</b>
February payments	<b>83.06</b>	<b>11623.36</b>

#### Reserve Account 1

31.12.22 c/f		<b>6082.39</b>
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#### Reserve Account 2 (Playground)

31.12.22 c/f		<b>7250.46</b>
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Proposed by ML, seconded by JA, to be accepted. Agreed unanimously and signed by NR. **Resolved.**

## 10. Planning

### i) New /Unresolved planning applications

None since the last meeting

### ii) Other/Ongoing Planning Matters

**APP/F2415/W/21/3285135** – land adjacent to Seleta, Bell St –The Planning Inspectorate confirmed that the appeal was dismissed. HDC to be contacted as to whether it will revert back to original stance that owner will maintain the area. **PN**

**APP/F2415/C/21/3287649** - Woodyard access – Decision was upheld and yard must be restored to its original state by 23<sup>rd</sup> June 2023 and no HGVs can use this access. The gates are left open so assumed roadway still in use contrary to the above decision. HDC to be contacted. **PN**

## 11. Councillor or Other Training

See later item 14.

## 12. Village Hall Update

- Steps should be completed soon.
- The committee are meeting Monday to finalise the type of flooring.
- The Burns supper was a great success.
- PAT tests to be arranged.

### 13. Playground Update

- Thanks given to the residents who moved some of the debris from the playground.
- The items of the RoSPA inspection are now complete.
- Need to look into some pigeon defence on the swing to prevent it being soiled. **Agreed.**
- The sleepers for the playground have arrived and will be stored until weather improves.
- More bark chippings to be ordered. **Agreed.**
- Need to find another supplier to repair/service the mower.

### 14. Burial Board Update

- Election of Joint Burial Board representative. SH put forward her application. Proposed by RD, seconded by ML that SH should be elected to the position. **Unanimously agreed.** SH was duly elected.
- Dispensation was requested by SH that she should speak /vote on Burial Board matters at this and future meetings. Proposed by NR, seconded by JA that this should be given. Unanimously agreed. **Resolved.**
- There are 2 courses of training for the Management of Cemeteries and also one including safety of memorials. Proposed by NR, seconded by RD that SH attend both courses. **Resolved. PN** to arrange.

#### 5 residents left the meeting.

- It was proposed by NR and seconded by JA ,that the PC register with ICO. **Resolved. PN** to arrange.
- Correspondence has been received from Ullesthorpe PC detailing their resolution at their meeting earlier in the week, which was noted. It was proposed by NR, seconded by ML, that the content is agreed in principle and a reply to be sent to UPC with details of their reply. **Resolved. PN**
- It was proposed by NR, seconded by RD, and agreed that other Parishes be contacted for generic Terms of Reference for Burial Boards. **Resolved. PN**
- It was proposed by NR, seconded by JA, that LRALC can share information to all 3 parishes with regard to burial matters. **Resolved.** It was noted that if solicitors are used the Parishes may have to bear the cost.

### 15. Matters Arising

- **Jubilee Path update** – The contractor is in process of completing information required by LCC.
- The letter received from the Claybrooke and Ullesthorpe Burial Action Group was noted and a response to be sent. **PN**
- **Method of voting in elections-** Posters have been displayed to remind residents of the requirement to take ID when voting.
- **Election Briefing 7.3.23** – PN will attend. Details will be circulated when received.
- **Terms of reference for Burial Board** – see above item 14.
- **Structures licence** – received from LCC to allow Drive safely signs to be erected. These were signed at the meeting.

### 16. Correspondence / Village Hall CMPC Postbox

- A complaint has been received from a resident of Claybrooke Parva about the validity of the meeting with Parish Councillors on 30<sup>th</sup> January 2023. Contents were noted and a response will be sent. **PN**

### 17. AOB

- **Fly-tipping** – some concern has been raised when fly-tipping is left in a ditch residents are asked to move to the roadway for access by HDC. RP has actioned this and contractors have been asked to be flexible.
- **King's Coronation** – The Village Hall committee are considering a celebration.

Meeting ended at 2110

### 18. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 9<sup>th</sup> March 2023 at 7pm in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 9th February 2023, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....9<sup>th</sup> March 2023.....

**Action Point 1:** HDC to be contacted as to whether revert back to original stance that owner will maintain the area of land adj to Seleta, Bell St. **PN**

**Action Point 2:** The gates have been left open by woodyard access so assumed roadway still in use contrary to the decision. HDC to be contacted. **PN**

**Action Point 3:** SH to be booked on 2 cemetery training courses. **PN**

**Action Point 4:** The PC to register with ICO. **PN**

**Action Point 5:** A reply to be sent to UPC with details of their response.**PN**

**Action Point 6:** A reply to be sent to Claybrooke and Ullesthorpe Burial Action Group. **PN**

**Action Point 7:** Other Parishes be contacted for generic Terms of Reference for Burial Boards. **PN**