

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held at the Village Hall on 11<sup>th</sup> December 2019

### 1. Members Present

Cllr N Reseigh, chair (NR), Cllr Jan Butcher, vice chair (JB), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD) and Patricia Nunn (PN), Parish Clerk

No members of the public were present

### 2. Apologies for Absence

Apologies received from District Cllr Rosita Page (RP). The Parish Council **resolved** to accept them.

### 3. Public Participation

Footpath into Woodyard not dog accessible as cannot get through stile. Developers to be asked to make footpath dog accessible. **RD**

### 4. Disclosure of Personal Interests

There were not any disclosures.

### 5. Minutes of last meeting held on 14<sup>th</sup> November 2019

**Resolved** to accept as an accurate record and signed by NR.

### 6. Matters Arising from Previous Minutes on 14<sup>th</sup> November 2019

- i) JA, RD and NS to show ID for Lloyds bank mandates.
- ii) Footpath has been cleared.
- iii) Community Funding for chairs. Have quotes so will submit. See later.
- iv) Sent letter of thanks to Parishioner for electricity use. No response re donation/charge.
- v) S106 funding for kitchen being finalised
- vi) Developer agreed to alter categories for s106 finding. See later.
- vii) Register of interests forms will be put on website when all received back from HDC.
- viii) General election costs do not have to be added to PC budget

### 7. Formal Announcements from the Chairman

Thanks were given to Cllrs R Deacon and M Lenihan for their efforts in erecting the Xmas lights on the village green. The PC have received many positive comments.

### 8. Matters raised by District/County Council

New policing model (Lutterworth) – noted.

RP provides regular email updates and information prior meeting to the Parish Council and all matters noted.

### 9. Finance

#### i) To consider and approve payments and receipts:

##### Payments in the period:

Payment to P Nunn for expenses in the period	£ 16.91
Payment to P Nunn (3 months' salary)	£351.65
Payment to HMRC (P Nunn's tax 3 months)	£88.00

Payment to David Pearce –Electrics work for Xmas lights £725.22

**Total payments: £1191.78**

**Receipts in the period:**

£3.16 received in interest for reserve accounts 1 and 2 for October and November.

Proposed by NR, seconded by JB and **Resolved** that the payments to be paid and receipts noted.

ii) **Monthly Finance Report and Bank Reconciliation**

Submitted for end of November showing the annual payments and receipts for the period and also bank reconciliations on all 3 accounts up to 30<sup>th</sup> November 2019.

**Balances:**

Current account	£8616.73
Reserve account 1	£6062.16
Reserve account 2	£2232.44

iii) **2020/21 Budget**

The proposed budget was discussed and proposed by NR to approve, seconded by ML. **Resolved** to accept the budget. The precept for 2020/21 will be £10015, a £6 increase on last year.

iv) **Donation for Xmas lights** – no response yet received from parishioner.

v) **Audit 2019/20**

PN has had discussions with LRLAC and Pwh (a local accountancy firm also working with other local parishes) concerning the annual audit. As Pwh are independent and competent it was proposed by NS and seconded by JB to use Pwh who are also the cheaper option. **Resolved** so to do.

**10. Planning**

i) **New /Unresolved planning applications**

19/01790/CLU Wells Close, Woodway Lane, Claybrooke Parva – Certificate of lawfulness of existing use of land for siting or residential caravans. Objection submitted.

19/01857/PDN Spinney View Farm - proposed change of use of agricultural building to 2 dwellings. Objection submitted

19/01841/PCD Spinney View Farm – discharge of 2 conditions hard and soft landscaping; 6 foul and surface water drainage; 12 dayroom. Objection submitted

19/01885/ADV – Installation of 7 non illuminated flagpole adverts – retrospective. No objection to be submitted but wish clarification that temporary.

ii) **Other/Ongoing Planning Matters**

19/00390/COMS Selete Bell St landscaping – nothing will be done due to weather but keep on future agenda to monitor.

19/00252/OUT Lutterworth East – noted

**11. Councillor or Other Training**

No training matters noted.

**12. Village Hall Update**

i) Funding application for new chairs to be completed and sent off. **PN**

ii) Received three quotations for the new kitchen and is likely to cost c£12k. This will be funded by s106 monies and application will be completed. Will have to look at how the rest of the money can be spent within guidelines. **ML**

**13. Playground Update**

New equipment has been investigated and likely to cost c£40k. This will still retain bark chippings but all other equipment replaced. This equipment will be guaranteed for 20 years and price includes removal of old equipment. Funding opportunities to be looked into.

**14. Matters Arising**

- i) **S106 monies update for playground** – JB has had much discussions with HDC about funding for the playground within s106 but is unlikely to fall into the appropriate categories. Discussions ongoing.
- ii) **Community funding for village chairs** - to be applied for.
- iii) **Fatal Accident on A5** – There have been several accidents and another fatality since the last meeting. It was agreed to ask our local MP to attend a public meeting to discuss the safety issues of the A5. **JB**
- iv) **Consultation on Community Involvement** – now sent.
- v) **Developers Charging for grass cutting** – this a charge to residents but concern raised if contractors chosen go bust then will liability fall to PC. Planning Dept. to be contacted. **PN**

**15. Correspondence**

There was not any correspondence to note.

**16. AOB**

- i) **Unsafe footpath** – opposite Pig in Muck leading onto Main Road. LCC to be contacted. **PN**
- ii) **Broken kerb** – to be reported to LCC. **PN**

Meeting ended at 9.10 pm

**18. Date of Next Meeting**

Thursday 9<sup>th</sup> January 2020 at 7.30pm in Village Hall.

To **resolve** that the minutes of the meeting of the Council/committee held on the 11<sup>th</sup> December 2019, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....9<sup>th</sup> January 2020.....

**Action Points:**

**Action Point 1:** Footpath into Woodyard not dog accessible. Developers to be asked to make footpath dog accessible. **RD**

**Action Point 2:** **JA, RD and NS** to show ID for Lloyds bank mandates.

**Action Point 3:** Funding application for new chairs to be completed and sent off. **PN**

**Action Point 4:** Application s106 monies for Village Hall kitchen to be completed. **ML**

**Action Point 5:** Unsafe footpath and broken kerb to be reported to LCC. **PN**

**Action Point 6:** Planning to be contacted with regards to Development grass cutting. **PN**