

Claybrooke Magna Parish Council



Minutes of Council Meeting held at the Village Hall on 14th November 2019

1. Members Present

Cllr Jan Butcher, vice chair (JB), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML) and Patricia Nunn (PN), Parish Clerk

District Cllr Rosita Page (RP)

There was 1 member of the public present

2. Apologies for Absence

Apologies received from Cllr Nick Reseigh, Chair, (NR) and Cllr Rob Deacon (RD). The Parish Council **resolved** to accept them.

3. Public Participation

It was asked why there were no poppies on the lamp posts for Remembrance Day. It is because Claybrooke Magna does not have a war memorial, so not applicable.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Minutes of last meeting held on 10th October 2019

Resolved to accept as an accurate record and signed by JB.

6. Matters Arising from Previous Minutes on 10th October 2019

- i) A workshop on s106 funding was held on 12.11.19 and very useful.
- ii) Register of Interests forms have to be added to PC website as well as on HDC website.
- iii) Received mandates from Lloyd banks for Cllrs to sign. All signed at meeting. **JB** to take to NR and RD.
- iv) Still not received litter picker. **RP** to contact again.
- v) New D ring for swing purchased.
- vi) NHT survey completed.
- vii) Jubilee tree plaque purchased.
- viii) Footpath to be cleared – check with **RD**.
- ix) Reply sent concerning Community Governance Review
- x) Selete Bell St – see item in Planning.
- xi) Community Funding for chairs. To progress once quotes received. **PN**
- xii) Not enough space in playground for fitness equipment as have to be 20 metres apart.
- xiii) Electrical work for Christmas lights completed.
- xiv) Letter of thanks to Parishioner to use electricity for Xmas lights, and offer of donation, to be done now have address. **JB**
- xv) Light switch on ceremony will not now take place, but lights will go on on 29th November.

7. Formal Announcements from the Chairman

There were no formal announcements.

8. Matters raised by District/County Council

- Annual budget talks are starting at both Councils and likely to be an increase on household bills. Will get e mail about precept dates.
- Code of Conduct being revised and will be issued to Parish clerks.
- Unitary proposal was to be debated on 1st December but postponed until after General Election.
- Fly tipping has reduced by 27% probably due to increased prosecutions. Winter tip times now available on HDC website
- Winter gritting timetable available on LCC website

RP provides regular email updates and information prior meeting to the Parish Council and all matters noted.

9. Finance

i) To consider and approve payments and receipts:

Payments in the period:

Payment to P Nunn for expenses in the period	£ 6.49
Payment to LRLAC 3 training courses for Clerk in October	
Half paid by Cotesbach PC	£60.00
Payment to STAC for Village Hall chairs (deposit of half cost	
Including delivery)	£1587.00
Payment to C J Memorials for Jubilee tree plaque.	
(Reimbursing Cllr R Deacon)	£35.99
Payment for swing D ring in playground	
(Reimbursing Cllr R Deacon)	£ 4.00
Payment to Royal British Legion for poppy wreath	
and donation	£ 20.00

Total payments: £1713.48

It was proposed by JB, seconded by ML and **resolved** to pay a £3.00 donation to the Royal British legion.

Receipts in the period:

There were not any receipts in the period

Proposed by JB, seconded by ML and **Resolved** that the payments to be paid and receipts noted.

ii) Monthly Finance Report and Bank Reconciliation

Submitted for end of October showing the annual payments and receipts for the period and also bank reconciliations on all 3 accounts up to 31st October 2019.

Balances:

Current account	£8735.22
Reserve account 1	£6059.73
Reserve account 2	£2231.71

10. Planning

i) New /Unresolved planning applications

No new planning applications logged.

ii) Other/Ongoing Planning Matters

19/00390/COMS Selete Bell St landscaping. Contacted HDC who replied by adding another enforcement notice for landscaping not completed. Will continue to monitor and also have noted the knotweed problem. Will be kept on agenda until resolved.

11. Councillor or Other Training

No training matters noted.

12. Village Hall Update

Chairs have been found and have received 3 quotes. Most favourable quote from STA and order placed.

Bingo night on 30.11.19 and everyone welcome.

Are looking at quotation for kitchen design. Likely that will receive s106 funding as in original contract, but will have to be bid for. If obtained monies will be in full, no match funding. **ML**

13. Playground Update

The equipment has been looked at and will likely last for at least for 2 plus more years. S106 funding not available for equipment renewal as does not fit in with the nominated categories.

RP suggested contacting developers to see if categories could be changed. **JB**. If not she will make enquires at HDC.

14. Matters Arising

i) **Report on Annual Parish event on 6.11.19** – unfortunately, due to illness, NR could not attend.

ii) **Ethical Governance Committee** – reviewed Standards in Public Life leading to amendment to Code of Conduct which will be sent out soon.

iii) **Consultation on Community Involvement** – will respond when sent out.

iv) **Fatal Accident on A5**

The Parish Council would like to formally offer their condolences to family and friends for their loss.

Much discussion was had about the safety of the A5 as there have been 3 more accidents since. The A5 is governed by Highways England who are responsible to the Government Minister. The only person who could affect any decision is the local MP, Alberto Costa, with whom local Parish Councils and RP have been in contact. RP has been on the A5 Partnership for a number of years and their work has produced the decision to add road markings and signage in that area of the A5. Unfortunately, due to the forthcoming General Election, MPs cannot be contacted until after the election. The next A5 Partnership meeting is scheduled for 18th February 2020 and RP will let the Council know if the public can attend. After that meeting, RP suggested that it would be useful for Parish Councils to formulate an action plan and contact their local MP and the Minister.

v) **S106 monies review** – dealt with earlier in minutes

vi) **Christmas lights event – now cancelled.**

15. Correspondence

i) **Temporary Traffic regulation orders** – 1 day on 28.11.19 at Woodlands Avenue and Back Lane for carriageway repairs. 1 day on 26.11.19 for repairs to Ashby Road, Ullesthorpe- noted.

ii) **Joint Burial Board**- next year's charge will increase to £690.00 from £669.00 due to additional people in parish this year.

iii) **General Election Notice** – to be put in notice board

iv) **Register of Interests** – received back form for Cllr R Deacon. To put on website. **JA**

16. AOB

i) **General Election costs**- add to budget for next year. Contact R Ellis for amount. **PN**

ii) **Planning process** – this has changed for big projects like Magna Park. Now can go to full Council and not just planning committee, although planning Committee could stop this.

Meeting ended at 9.20pm

18. Date of Next Meeting

Wednesday 11th December 2019 at 7.30pm in Village Hall.

To **resolve** that the minutes of the meeting of the Council/committee held on the 10th October and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....14th November 2019.....

Action Points:

Action Point 1: NR and RD to sign Lloyds bank mandates. **JB**

Action Point 2: Footpath access to be cleared. **RD**

Action Point 3: Community Funding for chairs. To progress once quotes received for chairs. **PN**

Action Point 4: Letter of thanks to Parishioner to use electricity for Xmas lights, and offer of donation, to be done now have address. **JB**

Action Point 5: s106 funding bid to be put together for new kitchen in Village Hall. **ML**

Action Point 6: Contact developers to see if s106 categories could be changed for playground. **JB**

Action Point 7: RD Register of Interest form to be put on website. **JA**

Action Point 8: Add General Election costs to budget for next year. Contact R Ellis for amount. **PN**