

Claybrooke Magna Parish Council



Minutes of Meeting held on

11th April 2019

In attendance: Councillor Nick Reseigh, Chair, (NR), Councillor Mike Lenihan (ML), Councillor Jan Butcher (JB), District Councillor Rosita Page (RP) and Patricia Nunn (PN), Parish Clerk.

1. Apologies for Absence

Apologies received from Councillor Jo-Ann Allcoat, (JA).

2. Declaration of Members' Interests

There were no declarations.

3. Minutes from the Last Meeting held on 14th March 2019

Accepted and signed by NR.

4. Matters Arising from Previous Minutes

- (i) Litter pick went well. 2 litter grabbers were provided but may need more next year. Still a problem with cigarette ends outside wood yard, but owner is looking into it. Will continue to monitor. **ALL**
- (ii) Roads were due to be swept at beginning of April and confirmed that has been partially completed. Re- contact HDC about completing top end of Manor Road. **JB**
- (iii) Costs to replace playground surface – ongoing item.
- (iv) Previous clerk's record and IT were collected.
- (v) Election papers submitted on time and election advertised.

5. Matters raised by District/County Councilor

- (i) Leader's report of 18th March 2019 from RP noted.
- (ii) Magna Park appeal – noted.

RP provides regular email updates and information prior meeting to the Parish Council and all matters noted.

6. Matters Raised by Residents

- (i) Complaint by resident to HDC on 2nd April about aggregate lorry travelling through village in evening. Councilors will monitor situation and if are further incidents will make their own complaint. **ALL**
- (ii) The road between Claybrooke Magna and Parva used a lot by the aggregate lorries and it is causing them to be backed up on the pavement. A resident with a buggy had to ask them to move as could not get by. This has been raised as an enforcement case by Christine Zacharia on 2nd April.
- (iii) Resident has complained about the increased dip in entrance to building site. Will ask for better temporary surface. **JB**
- (iv) Residents concerned over damage to grass verges and pavement in same area. **JB**

7. Finance

- (i) The following payments were agreed for payment:

Payment to HMRC for clerk 2018/19 tax	£230.00
Payment to Ladywell Accountancy services – PAYE	£30.00
2019/20 payment to Claybrooke Joint Burial Board	£669.00
F Grundy's final salary	£920.00
Reimbursement to NR for litter pick refreshments	£13.56

Payments proposed by NR and seconded by JB. **Agreed. PN**

Received first part of precept for 2019/20 of £5004.20. Amount to be checked against submission. **NS**

- (ii) **Monthly Budget Report** to be submitted at next meeting when precept confirmed.
- (iii) **Annual Return-** to agree that have met exception criteria. Proposed by JB and seconded by NB. **Agreed.**

8. Planning

(i) New /Unresolved planning applications

Planning Application 19/00417/FUL – 2 dwellings on Selete Bell St. Objection to be raised as there was an assurance that the knotweed would be removed and it has not. Also, the application stated that there would be open ground but this not adhered to and there is concern over the height of the houses. **JB**

Planning Application 19/00212/FUL – Conversion of garage and erection of another on Holly Tree Walk. Objection to be raised due to impact on street and public paths, size and massing. **JB**

Planning Application 19/00499/FUL – single front extension. No objection raised.

(ii) Other/Ongoing Planning Matters

It was also noted that the Local Plan will go public on 15th April 2019 without any major changes.

9. Correspondence

- (i) The letters from Lynn Shepherd about F Grundy's pay and from RP about Holly Tree Walk were noted.
- (ii) E mail detailing improvements to Lutterworth leisure centre were noted.
- (iii) E mail detailing Lighter Night Campaign were noted.

10. Village Hall Update

Will need some new chairs. Quote to be obtained. **ML**

11. Playground Update

Nothing to add.

12. Any Other Business

- (i) Deadline for Built Facilities Strategy extended to 20th April 2019 so form to be completed. **ML**
- (ii) Rural funding for Pub is the Hub was noted.

- (iii) A place on both the Parish Clerk courses 2 and 3 have been reserved. Awaiting confirmation that will be held depending on amount of interest.
- (iv) Procedures manual ongoing.
- (v) LRALC quarterly clerks meeting to be held on 22nd May 2019. PN to attend.
- (vi) LRALC 2019 AGM to be held on 15th June 2019. Council to discuss if someone will attend and report to next meeting. **JB**
- (vii) Burial Board is looking for additional land. Require letter of thanks from Council to Maurice Howell (Clerk of Burial Board) for his commitment and continuous hard work. Proposed JB, seconded NS. **Agreed. NS**
- (viii) Election of Parish Councilors - NS, JB, JA and ML elected unopposed so there will not be an election in this Parish on 2nd May 2019.

13. Date of Next Meeting

Thursday 9th May 2019 at 8pm in Village Hall.

AGM to be held on same day at 7.30

Minutes Accepted:

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....9th May 2019.....

Action Point Summary:

Action Point 1: Will continue to monitor situation of cigarette ends outside wood yard. **ALL**

Action Point 2: Re- contact HDC about completing sweeping at top end of Manor Road. **JB**

Action Point 3: Monitor situation of aggregate lorries coming through village and if are further incidents will make complaint. **ALL**

Action Point 4: Contact HDC concerning improved temporary surface to road outside building site as well as damaged pavements and grass verge in same area. Also, contact County for an inspector to visit.
JB

Action Point 5: Check precept against submission. **NR**

Action Point 6: Five payments to be completed. **PN**

Action Point 7: Objection to be raised to HDC on planning application 19/00417/FUL for reasons stated.
JB

Action Point 8: Objection to be raised to HDC on Planning Application 19/00212/FUL for reasons stated.
JB

Action Point 9: Quote to be obtained for new chairs for village hall. **ML**

Action Point 10: Built Facilities Strategy form to be completed. **ML**

Action Point 11: LRALC 2019 AGM to be held on 15th June 2019. Council to discuss if someone will attend and report to next meeting. **JB**

Action Point 12: Letter of thanks to Maurice Howell (Clerk of Burial Board) for his commitment and continuous hard work. **NS**

