

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 12th January 2023 at 7.00pm in The Village Hall

Minutes

1. Members Present

Cllr N Reseigh, Chairman (NR), Cllr Jo-Ann Allcoat (JA), Cllr R Deacon (RD), Cllr Mike Lenihan (ML), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

16 members of the public were present.

2. Apologies for Absence

There were not any apologies.

3. Public Participation

Residents stated their continued distress and anger at the attitude and actions of some members of the JBB. A number of letters were given to the PC by a resident which had not been replied to by JBB. PC agreed that this would be taken up with the JBB. A letter to the PC was received from the residents stating their current concerns over the practices and procedures of the burial board detailing 8 items which they wished to be answered. It was agreed by the PC that a meeting would be arranged with members of the Burial Board and representatives of the 2 other Parish Councils to answer these questions. The outcome of this meeting would be relayed at the PC meeting after which these items had been discussed.

The question of a CCTV was raised which is situated in a tree outside the cemetery. This will be investigated. Residents were still concerned and upset over the removed bench. The PC will attempt to retrieve the bench and return it to its owner.

13 residents left the meeting

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

- **Resignation of Parish Councillor** – it is with regret that we announce the resignation of Mrs J Butcher on 1.12.22. The PC would like to express their thanks to her for her hard work over the years and commitment to the village.
- **Co-Option of Parish Councillor** – an interview process and secret ballot will take place at the end of the meeting.
- **Dispensation for JBB Representative to speak at PC meetings**- when a new JBB rep is selected, a dispensation must be signed to allow them to speak about JBB issues at meetings but not vote on any issues.

6. Minutes of last meeting held on 1st December 2022

Proposed by NR, and seconded by JA, to accept as an accurate record and were signed by NR.

7. Matters Arising from Previous Minutes on 1st December 2023

- **Playground notice board** – wood has been purchased so will be made soon. Compost bin has been bought and will be replaced when old one is removed.
- Quotes will be obtained to remove dead/dying trees on green. **ML/RD**
- **Website**- see later section 15.
- **Bus shelter** – To be completed when weather improves and a detailed breakdown of costs will be provided.
- Difficulty in logging into website will be resolved when new website up and running.

- **Primrose Place lights**- nothing can be done about dimming lights but no3. light has been repaired.

8. Matters raised by District/County Councilor

Council tax will increase next year.

RP offered her personal thanks to JB for her work on the PC.

The new pathway at Mere Lane was a planning requirement.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts to end of December 2022

Payments

1. Payment to P Nunn expenses (travel January meeting 1 x 10 x .45= 4.50, printing Jan – £1.99)	6.49
2. Payment to P Nunn for salary/backpay Oct-Dec	467.50
3. Payment to HMRC for tax Oct-Dec	116.80
4. Payment to P Nunn for refund of flowers to Mrs J Butcher	48.00
5. Payment to Whitmore's Timber for 7 sleepers for playground	175.98
6. Payment to Open hands Charity on behalf of a resident as a donation for using his electricity for the Xmas lights	50.00

Total Payments: £ 864.77 (858.28 pd in December)

Receipts:

31.10.22 Interest Reserve 1	1.98
31.10.22 Interest Reserve 2	2.36
30.11.22 Interest Reserve 1	3.50
30.11.22 Interest Reserve 2	4.17
31.12.22 Interest Reserve 1	4.00
31.12.22 Interest Reserve 2	4.76

Proposed by NR, seconded by JA, that the payments be paid and receipts noted. Unanimously agreed and **Resolved.**

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 31st December 2022.

Current account

c/f at 30.11.22		12578.68
December payments	864.77	11713.91
January payment	6.49	11707.42

Reserve Account 1

30.11.22 c/f		6072.91
Interest	9.48	6082.39

Reserve Account 2 (Playground)

31.11.22 c/f		7239.17
Interest	11.29	7250.46

Proposed by NR, seconded by RD, to be accepted. Agreed unanimously and signed by NR. **Resolved.**

10. Planning

i) New /Unresolved planning applications

None since the last meeting

ii) Other/Ongoing Planning Matters

APP/F2415/W/21/3285135 – land adjacent to Seleta, Bell St – sent objection to Planning Inspector over appeal. Ongoing.

APP/F2415/C/21/3287649 - Woodyard access – Decision was upheld and yard must be restored to its original state by 23rd June 2023 and no HGVs can use this access.

R20/0259 – Land to rear of Cross in Hand farm to be used for HGV facility etc. This was heard by public

enquiry on 10.1.23. Awaiting result.

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- Steps still to be completed.
- Have received 2 quotes being obtained for new flooring in meeting room and will be c£4,000. Still deciding on finish but will be of industrial quality. It was proposed by JA, seconded by RD, that this should go ahead. Agreed unanimously. **Resolved.**
- All of the outside windows will be painted over the next year, costs to be borne by Village Hall Committee.
- The Burns Supper on 27th January is now sold out

13. Playground Update

- The sleepers for the playground have been ordered. Wood for the notice board was donated and it will be made up soon.
- The RoSPA inspection report items will be signed off but no major issues.
- Rubbish needs to be cleared and the hedgerow trimmed. Volunteers to be contacted when needed.

14. Burial Board Update

- **New JBB representative-** to be kept on the agenda.

15. Matters Arising

- **Website** – All current data can be moved across. The current provider will require 3 months' notice before the renewal period in July. It is likely that the creation of the new website will take 8 weeks and a meeting will be arranged for training of JA. PN to attend an initial meeting with new provider to discuss requirements and timescales.
- **New Parish Councillor Advert** – the advert for applicants for the Parish Elections in may will be posted. **JA/ML**
- **Jubilee Path update** – The contractor has now been contacted. LCC require some further information about maintenance of pathway and this will be provided. **PN**
- **Climbing Wall** – to be kept on agenda but no action to be taken.

16. Correspondence / Village Hall CMPC Postbox - None received.

17. AOB

- Magna Park meeting- JA to attend in person on 31.1.23

Two applicants for the vacant position of Parish Councillor, Sarah Healey and Roger Kimberley, presented to the PC. A secret ballot was then taken resulting in Sarah Healey (SH) being elected. SH then completed the relevant forms and Register of Interest.

Meeting ended at 2120

18. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 9th February 2023 at 7pm in the Village Hall.

May we take the opportunity to wish you all a very Happy New Year.

To **resolve** that the minutes of the meeting of the Parish Council held on the 12th January 2023, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....9th February 2023.....

Action Point 1: Arrange a meeting between BB members and reps all 3 PCs. **PN**

Action Point 2: Ask PC about camera situated outside cemetery. **PN**

Action Point 3: Quotes for trimming trees behind the jubilee and village green dead trees to be obtained. **ML/RD**

Action Point 4: Advert for may lections to be posted on website etc and notice board **JA/ML**

Action Point 5: Information about maintenance of Jubilee pathway to be given to HDC. **PN**

Action Point 6: