

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 29th September 2022 at 7.00pm in The Village Hall

Minutes

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jo-Ann Allcoat (JA), Cllr R Deacon (RD), Cllr Mike Lenihan (ML), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

21 members of the public were present.

2. Apologies for Absence

Apologies from Cllr Jan Butcher (Vice Chairman) (JB), which were accepted.

3. Public Participation

A great deal of discussion was had by residents stating their distress and anger at the lack of communication about the laying down of gravestones in the Claybrooke Parva cemetery by members of the JBB. It was explained that the action taken was due to the required risk assessment being done and that the PC had no jurisdiction over the actions of JBB. The PC agreed to send a letter to the JBB stating the residents' concerns at the actions taken and to ascertain if the Safety of Burial Ground Memorials had been complied with. Clarification of the procedure for the gravestones still to be laid down to be given and communication to the relatives beforehand was also requested together with an apology for the distress caused by the recent actions.

All residents left the meeting.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

NR announced that he would be standing down as Chairman at the next Annual meeting.

6. Minutes of last meeting held on 21st July 2022

Proposed by NR, and seconded by RD, to accept as an accurate record and were signed by NR.

7. Matters Arising from Previous Minutes on 21st July 2022

- Playground notice board- ongoing **RD**
- New compost bin for playground together with purchase of bulbs. Ongoing. **RD**
- Potholes have been repaired throughout the village.
- 2 quotes were submitted for the Jubilee path.
- CPR event – to be looked at, at the next meeting.
- Quotes to be obtained to remove dead trees from green. **RD**

8. Matters raised by District/County Councilor

SHEELA has been sent out.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

To end of August 2022

1. Payment to P Nunn expenses (travel July meeting, 10 X .45= 4.50, printing Aug and Sept – 2x £1.99 = £3.98)	8.48
2. Payment to M Lenihan for refund of payment to Barrie Briggs for installing tap and electric point outside village hall	225.00
3. Payment to HDC for refund of overpayment of s106 grant for Village hall repairs.	952.81
4. Payment to PKF Littlejohn for external AGAR audit	360.00
5. Payment to P Nunn for salary Jul- Sept	326.85
6. Payment to HMRC for tax Jul- Sept	81.80
7. Payment to I Hollingworth for mower repair	30.00

Total Payments: £ 1984.94 (£1537.81 paid in August leaving £447.13)

Receipts:

19.7.22	s106 grant for village hall repairs	2169.50 (should have been £1216.69)
29.7.22	Interest reserve 1	0.48
29.7.22	Interest reserve 2	0.58
14.9.22	Half precept	5299.00

Proposed by NR, seconded by ML, that the payments be paid and receipts noted. Unanimously agreed and **Resolved.**

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 31st August 2022.

Current account

c/f at 30.06.22		8526.19
July payments	288.89	8237.30
August receipts	2169.50	10,406.80
Outstanding July payment -repair to mower)	85.00	10,321.80
August payments	1312.81	9,008.99
September payments	447.13	8,561.86
September receipts	5299.00	13,860.86

Reserve Account 1

31.8.22 c/f		6070.78
Interest	0.48	6071.26

Reserve Account 2 (Playground)

31.8.22 c/f		7236.63
Interest	0.58	7237.21

Proposed by NR, seconded by JA, to be accepted. Agreed unanimously and signed by NR. **Resolved.**

iii) External audit of accounts

The final audit from the external auditors was received without any issues to address.

10. Planning

i) New /Unresolved planning applications

22/01453/NMA and 22/01437/PCD – Land adj to The Smithy- discharge of conditions for water drainage, landscaping and removal of basements - neutral

ii) Other/Ongoing Planning Matters

APP/F2415/W/21/3285135 – land adjacent to Seleta, Bell St – sent objection to Planning Inspector over appeal. Ongoing.

APP/F2415/C/21/3287649 - Woodyard access – sent objection to Planning Inspector over appeal. Ongoing

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- Outside steps still to be completed
- Will decide on an additional project to improve the Hall with the remainder of the funding.

13. Playground Update

- The annual RoSPA inspection was carried out in August. Some minor details raised with regard to fixing bolts and bird poo. These to be rectified. **RD**

14. Burial Board Update

See earlier section 3.

15. Matters Arising

- CPR event** – see earlier – section 7
- Capital Jubilee Grant** – an application has been submitted. Results will be known in November.
- Removal of dead trees** – see earlier section 7.
- Mowing contract renewal** – The mowing contract has not been reviewed for some years. It was proposed by NR, seconded by JA, that the annual payment be increased to £500 per year with effect from 2022/23.
Resolved.
- Standing Orders Amendment** – section 17, tendering process. It has been found that the SO's do not now represent the wishes of the PC for a tendering process. This to be reviewed and discussed at the next meeting. **PN**
- Payment for travelling expenses for Councillors**- it was proposed by NR, seconded by RD, that Councillors could claim for travelling expenses at 45p per mile when on approved Parish Council business/training.
Resolved. The Standing orders to be amended and approved at the next meeting. **PN**
- Community Fund for Climbing Wall in Playground** – an application has been submitted to the Leicestershire and Rutland Community Foundation for this. Awaiting a response.

16. Correspondence / Village Hall CMPC Postbox - None received.

17. AOB

- **Annual Village Inspection** -to be arranged. **PN**
- **Tree Planting** - A resident has asked if extra trees can be planted at Belvoir Court – to be looked at. ALL/RP
- **Hedge on green** – it was agreed that this should be cut by I Hollingworth.
- **McMillan Coffee Morning**- this was very well attend and thanks go to all those who organised and attended the event.
Meeting ended at 2045

18. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 10th November 2022 at 7pm in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 29th September 2022, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....10th November 2022.....

Action Point 1: Playground notice board to be replaced. **RD**

Action Point 2: Playground compost bin to be replaced and bulbs bought for playground. **RD**

Action Point 3: Quotes to be obtained for cost of removing the dead/dying trees on green. **RD**

Action Point 4: Details of CPR event to be looked into. **RD**

Action Point 5: The annual RoSPA inspection was carried out in August. Some minor details raised with regards to fixing bolts and bird poo. These to be rectified. **RD**

Action Point 6: Standing Orders Amendment – section 17, tendering process to be reviewed and discussed a the next meeting. **PN**

Action Point 7: Standing orders to be amended to include payment of travelling expenses for Councillors. **PN**