

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 21st July 2022 at 7.00pm in The Village Hall

Minutes

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jan Butcher (Vice Chairman) (JB), Cllr Mike Lenihan (ML), Cllr R Deacon (RD), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present.

2. Apologies for Absence

Apologies from Cllr Jo-Ann Allcoat (JA) which were accepted.

3. Public Participation

None.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 12th May 2022

Proposed by JB, and seconded by NR, to accept as an accurate record and were signed by NR.

7. Matters Arising from Previous Minutes on 12th May 2022

- Playground notice board- ongoing **RD**
- The lawnmower has been repaired.
- A climbing wall does not constitute sports facilities.
- New compost bin for playground - ongoing. **RD**
- Survey concerning possible Jubilee pathway has been completed.
- CPR event – to be looked at, at the next meeting.
- Asked for information concerning electric point. HDC will contact until when any news is forthcoming.

8. Matters raised by District/County Council

There have been repairs completed on Frolesworth Lane.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

To end of July 2022

1. Payment to P Nunn expenses (travel July meeting, 10 x .45= 4.50, printing July - £1.99)	6.49
2. Payment to P Nunn salary Apr-Jun	327.05
3. Payment to HMRC - tax Apr-Jun	81.60
4. Payment to M Lenihan to refund for purchase of jubilee bunting for village green	39.98
5. Payment to HDC for bin collection Apr-Jun	57.40
6. Payment to I Hollingworth for mower repair	85.00

Total Payments: £ 597.52 (£448.63 paid in June)

Receipts:

31.5.22	Interest reserve 1	0.53
31.5.22	Interest reserve 2	0.63
30.6.22	Interest reserve 1	0.50
30.6.22	Interest reserve 2	0.60
30.5.22	Jubilee grant	£250.00
30.5.22	Jubilee grant paid from Claybrooke Parva	£250.00

Proposed by NR, seconded by ML, that the payments be paid and receipts noted. Unanimously agreed and **Resolved.**

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 30th June 2022.

Current account

c/f at 30.04.22		10155.30
May payments	1680.48	8474.82
May receipts	500.00	8974.82
June payments	448.63	8526.19
July payments	148.89	8377.30

Reserve Account 1

30.4.22 c/f		6069.75
Interest	1.03	6070.78

Reserve Account 2 (Playground)

30.4.22 c/f		7235.40
Interest	1.23	7235.63

Proposed by JB, seconded by RD, to be accepted. Agreed unanimously and signed by NR. **Resolved.**

iii) External audit of accounts

We have received a draft report from the external auditors, PFK, and no major issues were found. A couple of points of clarification were raised which have been addressed.

10. Planning

i) New /Unresolved planning applications

22/01232/PCD – land adj The Smithy House, Main Road – discharge of condition 2 (materials)

ii) Other/Ongoing Planning Matters

APP/F2415/W/21/3285135 – land adjacent to Seleta, Bell St – sent objection to Planning Inspector over appeal. Ongoing.

APP/F2415/C/21/3287649 - Woodyard access – sent objection to Planning Inspector over appeal. Ongoing

APP/F2415/W/22/3291139 – Mere Meadows – change of use from 1 to 5 traveller pitches . In principle the PC will contribute to costs of a consultant along with UPC and CPPC if required.

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- Have received approval for s106 funding for new steps outside kitchen, together with and outside tap and electric point. The tap and electric point have been installed. The steps are in progress.
- Will decide on an additional project to improve the Hall with the remainder of the funding.

13. Playground Update

- The items in need of repair as identified by the monthly inspection have been completed.
- Thistles have been removed from the swing area.
- RD proposed the planting of bulbs to improve the areas around the playground, seconded by ML. **Resolved** that bulbs to be purchased. **RD**

14. Burial Board Update

Next meeting to be held in August and will report to next PC meeting.
The PC are sad to announce the death of the retired clerk to the Burial Board, Maurice Howell. The PC sent a card of condolence to his widow and thanking him for his long service to the community.

15. Matters Arising

- i) **Electric Car Club** – see earlier item 7.
- ii) **Frolesworth Lane repairs** – see earlier item 8.
- iii) **Ukranian visitors** – information noted
- iv) **Capital Jubilee Grant** – an application has been submitted with survey results from residents. There was a 70% take up with the survey, the majority of whom supporting the need for a footpath. 2 additional quotes need to be obtained. **PN**
It has been agreed with LCC that the footpath can be 1.2 metres wide.

16. Correspondence / Village Hall CMPC Postbox - None received.

17. AOB

- **A5 Safety** – representatives from the PC met with National Highways and Will Bateman from Alberto Costa's office as he was unavailable to attend. The meeting discussed ongoing safety issues and the PC were able to log their concern about latest evaluation of Highcross junction. They were advised that a further review will be undertaken around the end of the year. A site visit was requested but no promises were made.
- There are some potholes on Main Road and all white road marking are faded. To be reported to LCC. **PN**
- **Queens Platinum Jubilee celebrations** - A cream tea was held jointly with Claybrooke Parva in the church on 4th June and a great time was had by all. The PC gives grateful thanks to ML and all the volunteers for organising and helping with this event.
- **Dead trees on green** – as mentioned at earlier meeting 2 trees on the green are dead/dying and are now in danger of falling over. Received 2 trees from the Queen’s jubilee scheme but will not be ready for planting for 2 years. Quotes to be obtained for cost of removing the trees. **RD**
- **Road signs** – still awaiting a structures licence. To be chased again. **PN/RP**
- **Commonwealth Games**- The PC offer their congratulations to Brian Fowler for being selected as Commonwealth Games baton bearer for the up and coming games.

Meeting ended at 2035

18. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 8th September 2022 at 7pm in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 21st July 2022, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....8th September 2022.....

Action Point 1: Playground notice board to be replaced. **RD**

Action Point 2: Playground compost bin to be replaced. **RD**

Action Point 3: Bulbs to be purchased for playground. **RD**

Action Point 4: Potholes on Main Road and all white faded road marking to be reported to LCC. **PN**

Action Point 5: 2 additional quotes to be obtained for the Jubilee footpath. **PN**

Action Point 6: Quotes to be obtained for cost of removing the dead/dying trees on green. **RD**

Action Point 7: Structures licence to be chased again. **PN/RP**