

# Claybrooke Magna Parish Council



## Minutes of Council Meeting held on 12<sup>th</sup> May 2022 at 7.30pm in The Village Hall

### Minutes

#### 1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jan Butcher (Vice Chairman) (JB), Cllr Mike Lenihan (ML), Cllr R Deacon (RD), Cllr Jo-Ann Allcoat (JA), DCllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present.

#### 2. Apologies for Absence

There were no apologies.

#### 3. Public Participation

None.

#### 4. Disclosure of Personal Interests

There were not any disclosures.

#### 5. Formal Announcements from the Chairman

There were not any announcements.

#### 6. Minutes of last meeting held on 14<sup>th</sup> April 2022

Proposed by NR, and seconded by JB, to accept as an accurate record and were signed by NR.

#### 7. Matters Arising from Previous Minutes on 14th April 2022

- Playground notice board- ongoing **RD**
- A new contractor for the lawnmower service/repair has been found.
- Kompan have been contacted about the repairs. A new platform has been ordered and the see-saw caps will be fitted when the platform arrives.
- Climbing wall details have been received. HDC to be contacted to see if this constitutes sporting facilities in s106. **PN**
- New compost bin for playground - ongoing. **RD**

#### 8. Matters raised by District/County Council

Will be receiving some more Highways funding. RP intends to buy another electric bus which benefits all villages. And help those parishes who did not received their funding at the last round.

The PC raised their concerns over the road repairs needed on Frolesworth Lane – see item 15.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

#### 9. Finance

##### i) To consider and approve payments and receipts

##### To end of April 2022

- |  |        |
|--|--------|
| 1. Payment to P Nunn expenses (travel May meeting,<br>10 X .45= 4.50, printing May & June - £1.99 x2 = 3.98) | 8.48   |
| 2. Payment to 2Commune for annual website maintenance  | 342.00 |
| 3. Payment to AEH – annual payroll fee 2021/22   | 96.00  |
| 4. Payment to AEH – annual audit fee 2021/22   | 96.00  |

5. Payment to M Lenihan for refund of Queen's Jubilee bunting	82.20
6. Payment to M Lenihan for refund of Queen's Jubilee pin badges	50.49
7. Payment to Zurich for annual insurance	600.60
8. Payment to M Lenihan for refund for purchasing jubilee mugs	321.84
9. Payment to R Deacon for refund of mower fuel	18.50

**Total Payments: £ 1616.11**

#### Receipts:

31.3.22	Interest reserve 1	0.05
31.3.22	Interest reserve 2	0.02
30.4.22	Interest reserve 1	0.42
30.4.22	Interest reserve 2	0.29
18.4.22	Transfer to reserve 2 from current account	5000.00
11.4.22	Half precept	3719.41

Proposed by NR, seconded by JB, that the payments be paid and receipts noted. Unanimously agreed and **Resolved**.

#### ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 30th April 2022.

##### Current account

c/f at 31.03.22		11312.22
April payments	1455.92	9856.30
April receipts	5299.00	
Transfer to reserve Account 2	5,000.00	<b>10155.30</b>
<b>May payments</b>	<b>1616.11</b>	<b>8539.19</b>

##### Reserve Account 1

30.3.22 c/f		6069.28
Interest	0.47	<b>6069.75</b>

##### Reserve Account 2 (Playground)

31.3.22 c/f		2235.09
Interest	0.31	
Transfer from current account	5000.00	<b>7235.40</b>

Proposed by NR, seconded by JA, to be accepted. Agreed unanimously and signed by NR. **Resolved**.

iii) **Approval of Annual Accounts Report 2021/22** – proposed by NR, seconded by RD. **Resolved**

iv) **Approval of Annual Governance Statement 2021/22**- proposed by NR, seconded by ML. **Resolved**

v) **Approval of Accounting Statements 2021/22** - proposed by NR, seconded by ML. **Resolved**

vi) **Approval of Certificate of Exemption 2021/22**- not applicable as income greater than £25k.

vii) **Exercise of Public Rights 2021/22**– dates of 13.6.21- 22.7.21 proposed by NR, seconded by JA. **Resolved**

viii) **Approval of audit report 2021/22** - proposed by NR, seconded by JB. **Resolved**

All AGAR documents now to be forwarded to external auditor PKF.

## 10. Planning

### i) New /Unresolved planning applications

None

### ii) Other/Ongoing Planning Matters

**APP/F2415/W/21/3285135** – land adjacent to Seleta, Bell St – sent objection to Planning Inspector over appeal. Ongoing.

**APP/F2415/C/21/3287649** - Woodyard access – sent objection to Planning Inspector over appeal. Ongoing

**APP/F2415/W/22/3291139** – Mere Meadows – change of use from 1 to 5 traveller pitches . In principle the PC will contribute to costs of a consultant along with UPC and CPPC if required.

**11. Councillor or Other Training**

No training needs identified.

**12. Village Hall Update**

- Received 1 quotation for the repair of the step out of the kitchen with handrails and will get another. Also need outside tap and electric socket. Will apply for s106 funding.
- Window painting complete.

**13. Playground Update**

- Have found some foul water in playground. Severn Trent were contacted but water had gone when arrived. Will monitor.

**14. Burial Board Update**

Annual report was provided to the Annual meeting.  
The new clerk is now in post.

**15. Matters Arising**

**i) Queens Platinum Jubilee celebrations**

A cream tea will be held jointly with Claybrooke Parva in the church on 4<sup>th</sup> June from 2-5pm. A poster will be put on facebook. **JA**

**ii) Monkey Wall in Playground-** costs have been received. May be something for the future. HDC to be contacted about possible funding.

**iii) Capital Jubilee Grant** – it was agreed to apply for money for a Jubilee pathway along Main Road. Pilot holes are to be dug and a meeting with a contractor tomorrow. Survey to be given to all residents to ascertain their views. **JB/NR**

**iv) Frolesworth Lane** – the much needed repairs to Frolesworth Lane were discussed at length with RP. Photos to be sent to RP who will raise the matter again.

**v) Electric Car Club** – been approached about the possibility. Still many questions to resolve. Would not be under the control of the PC but a residents’ group. Look into possibility of a funded electric point in village. **RP**

**16. Correspondence / Village Hall CMPC Postbox** - None received.

**17. AOB**

- **Road signs** – still awaiting structures licence.

Meeting ended at 2105

**18. Date of Next Meeting**

The next Parish Council meeting will be held on Thursday 21<sup>st</sup> July 2022 at 7 in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 12th May 2022, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....21<sup>st</sup> July 2022.....

**Action Point 1:** Playground notice board to be replaced. **RD**

**Action Point 2:** CPR event to be organised? **All**

**Action Point 3:** HDC to be contacted to see if climbing wall constitutes sporting facilities in s106. **PN**

**Action Point 4:** Playground compost bin to be replaced. **RD**

**Action Point 5:** . Survey on Jubilee pathway to be given to all residents to ascertain their views. **JB/NR**

**Action Point 6:** Look into possibility of a funded electric point in village. **RP**