

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 18th November 2021 at 7.00pm in the Village Hall

Minutes

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jan Butcher (Vice Chairman) (JB), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present

2. Apologies for Absence

DC R Page (RP). These were accepted.

3. Public Participation

None.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

The Cllrs welcomed back NR to the PC after his illness.

6. Minutes of last meeting held on 14th October 2021

Proposed by JB, and seconded by RD, to accept as an accurate record and were signed by NR.

7. Matters Arising from Previous Minutes on 14th October 2021

- **Primrose Place** – the developers were contacted again by PN but no response. To re-contact.PN
- **Woodyard Access** – Christine Zacharia at HDC was contacted. Have had some response but still ongoing.
- **Additional work to playground path** – a quote was obtained.
- **Cemetery** – An e mail from PC was sent to the neighbour of the cemetery.
- **s106** – N Hinkin was contacted about remaining s106 monies.
- **Road signage** – quote were obtained and details passed to RP. Awaiting decision from LCC.

8. Matters raised by District/County Councilor

RP, together with the PC, has contacted Alberto Costa (AC) and National Highways about the latest fatality on the A5 junction. AC to have a meeting with National Highways next week and we await their response.

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

Payment to P Nunn expenses (travel November meeting and to meet playground contractor 20x .45= 9.00, printing November £1.99)	10.99
Payment to HDC for playground inspection	108.00
Payment to Royal British legion - 2 x wreaths	50.00
Payment to T& G Services for completion of 2 pathways	14,311.20

Payment to Claybrooke Joint Burial Board for cemetery extension 1500.00

Total Payments: £ 15,980.19

Interest

30.10.21 Reserve 1 0.05

30.10.21 Reserve 2 0.02

Proposed by JB, seconded by NR, that the payments be paid and receipts noted. Unanimously agreed and **Resolved**.

ii) **Bank Reconciliation**

Showing bank reconciliations on all 3 accounts up to 31st October 2021.

c/f at 30.09.21 65,794.34

October payments 518.92 **65,275.42**

November payments 15,980.19 49,295.33

Reserve Account 1

30.09.21 c/f 6069.03

Interest 0.05 **6069.08**

Reserve Account 2

30.09.21 c/f 2234.99

Interest 0.02 2235.01

Proposed by NR, seconded by RD, to be accepted. Agreed unanimously and to be signed by NR. **Resolved**.

10. Planning

i) **New /Unresolved planning applications**

21/01618/LBC - Conversion of outbuilding to dwelling, Manor Farm, Manor Road. **Neutral** as long as materials in keeping with existing dwelling.

21/01954/FUL – 15 Bell St – Erection of 2 storey side and single storey rear extensions, porch, conversion of loft, erection of wall and gates and garage – **neutral** with concerns for planners to look at size of build so not too overbearing.

21/01858/CLU – High Cross Grange – certificate of lawfulness for erection of garage. **Neutral**

ii) **Other/Ongoing Planning Matters**

19/00390/COMS – land adjacent to Seleta, Bell St – CZ to be asked for response after meeting with owner. **PN**

Woodyard access – there is an ongoing investigation by HDC. No response as yet as to outcome.

The Smithy - HDC and LCC to be contacted as to what and when it is to be remedied. **PN**

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- The hall's back room has now been painted and pipework boxed in.

- The back door needs sanding and the side door needs a repair so quotes will be sought for these.

- Have applied for s106 funding to renew tarmac around the Hall.

- The end of summer tea party on 30th October was very well received.

13. Playground Update

- **Playground equipment update** – the new playground will start c6th December and last for about 3 weeks.

New sleepers are required around the main play area and quotes have been obtained for oak sleepers. Additional bark chippings are also required. It was proposed by RD, seconded by ML, that these be purchased. **Resolved**.

- **Playground path extension** – a quote has been obtained and an application will be put in for Greenways funding for this. **PN**

14. Burial Board Update

- It was proposed by JB that the PC contribute to a retirement gift next year when the BB's clerk M Howell retires. **Agreed.**
- The land for the extension has been acquired and the contribution from the parish has been agreed and invoiced.
- Concerns have been raised by a neighbour about certain issues arising from the extension affecting their land. The Burial Board met the person concerned and discussed and it hoped that it will be resolved.

15. CMPC Postbox Correspondence

No correspondence received.

16. Matters Arising

- i) **Woodyard access** – see item 10i) above.
- ii) **Parish elections 2023** – it has been agreed by HDC that the Parish Council members can increase to 6 from 5 at the next election.
- iii) **Parish Council Minute book**, dating back to 1894 – as agreed by the PC, has been handed to Brian Fowler for the History & Heritage Group to hold on indefinite long term loan. Should the group close, the record will be returned to CMPC and it remains the property of the PC.
- vi) **Road safety fund from RP** – quotes for additional signage on the village signs thanking drivers for driving carefully have been submitted to RP. Await decision of LCC.

17. Correspondence

No correspondence received

18. AOB

- 2 trees have been received from the Queens Platinum Jubilee Tree Scheme. A cherry and rowan which will be planted on village green to replace those which have died. RD to keep them until of a suitable size for planting.
- **Christmas lights** – they will be lit on 25.11.21. Tanks go to the resident for using his electricity. It was proposed by JB that the resident be asked if he wishes a donation to be given to charity as in previous years. **Agreed.**
- **Remembrance day** – grateful thanks go to RD for laying the wreath on behalf of the PC.

Meeting ended at 1953

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 9th December 2021 at 7.00pm in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 18th November 2021, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....9th December 2021.....

Action Points:

Action Point 1: Developers to be contacted again about the contract for Primrose Place. **PN**

Action Point 2: Land adjacent to Seleta, Bell St – CZ to be asked for response after meeting with owner.
PN

Action Point 3: HDC and LCC to be contacted over the Smithy repair as to what and when it is to be remedied. **PN**