

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 14th October 2021 at 7.00pm in the Village Hall

Minutes

1. Members Present

Cllr Jan Butcher (Vice Chairman) (JB), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD), DC R Page (RP) and Patricia Nunn (PN), Parish Clerk.

0 members of the public were present

2. Apologies for Absence

Cllr N Reseigh, chairman (NR) . These were accepted.

3. Public Participation

None.

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 8th July 2021

Proposed by JB and seconded by RD to accept as an accurate record and were signed by JB.

7. Matters Arising from Previous Minutes on 8th July 2021

- **Knotweed at land adjacent to Seleta, Bell St** – see later , item 10 ii).
- **Playground sign** – now adjusted.
- **Memorial tree** – 2 trees have been promised from those ordered by Joint Burial Board for new cemetery via the Queens Platinum Jubilee scheme.
- **Primrose Place** – Still no copy of contract received from developers. **PN** to continue to pursue
- **Mailing list**- to be considered at a later date.
- **Woodyard access** – see item16 v).
- **Village green hedge** – now cut but may need further maintenance in new year.

8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

There is £800 available for road safety improvements. RP to be contacted with ideas.

9. Finance

i) To consider and approve payments and receipts

1. Payment to P Nunn expenses (travel July and October meetings, meet playground contractor 45p x 10 x 3 = £13.50; Travel to LCC to collect litter picking equipment and deliver to village hall – 47 x 45p = £21.15.
Printing June, July, August, September and October 5 x 1.99 = £9.95) 44.60
2. Payment to HDC for bin collection Apr-Jun 54.32
3. Payment to Laurel Field Savings (Contribution to tarmac Private road , agreed at July meeting) 500.00

4. Payment to Claybrooke Parva PC as contribution to planning consultant to object to Spinney View Farm application	250.00
5. Payment to GEM Maintenance for hedge cutting	650.00
6. Payment to P Nunn, salary (Jul- September)	321.20
7. Payment to HMRC, tax (Jul- September)	80.40
8. Payment to HDC for bin collection Jul-Sept	54.32
9. Payment to B Burton for grass mowing	420.00

Total Payments: £ 2374.84

Receipts

4.8.21 Funding from MPCF (playground)	21,500.00	
9.8.21 Funding from HDC (pathways)	11,926.00	
15.9.21 Half precept	5,095.00	Total £38,521

Interest

Reserve 1	0.15
Reserve 2	0.06

Proposed by ML, seconded by JA, that the payments be paid and receipts noted. Unanimously agreed and **Resolved.**

ii) Bank Reconciliation

Showing bank reconciliations on all 3 accounts up to 30th June 2021.

Current account

c/f at 30.06.21		29,147.73
July payment	18.47	29,129.26
August payments	804.32	28,324.94
August receipts	33,426.00	61,750.94
September receipts	5,095.00	66,845.94
September payments	1051.60	65,794.34
October payments	518.92	65,275.42

Reserve Account 1

30.06.21 c/f		6068.88
Interest	0.15	6069.03

Reserve Account 2

30.06.21 c/f		2234.93
Interest	0.06	2234.99

Proposed by RD, seconded by JB, to be accepted. Agreed unanimously and to be signed by JB. **Resolved.**

10. Planning

i) New /Unresolved planning applications

21/01137/FUL DEL/RMS- Removal of existing single course brick boundary wall and wooden fence and erection of a new double course brick boundary wall - The Corner House, Main Street - **neutral. Approved 3.9.21**

21/01267/FUL DEL/MJE - Erection of two dwellings, associated landscaping, parking and creation of access, Land Adj to Seleta, Bell Street – **Objected. Refused 3.9.21**

21/01288/FUL – 12 Frolesworth Lane -erection of outbuilding of double garage, pottery studio and kiln room – **neutral. Approved**

21/01319/FUL -7 Back Lane - demolition of existing garage, election of single storey side extension and a single and 2 storey front extension – **neutral**

21/01325/CLU – 1 Woodland Ave. – cert. of lawfulness of proposed development of single storey rear extension – **neutral**

21/01335/FUL- 1 Bell St. Main St – erection of storey garden room - **neutral**

21/01617/FUL- Manor Farm, Manor Rd.– conversion of outbuilding to a garden – neutral

21/01771/PCD – High Cross Farm – discharge of condition 2- **neutral**

ii) **Other/Ongoing Planning Matters**

19/00390/COMS – land adjacent to Seleta, Bell St – HDC will be meeting the owner to discuss compliance.. A knotweed survey has been completed and results will be forwarded when known.

21/01001/PDN – Spinney View Farm - Change of use from agricultural building to dwelling house – **objected and refused by HDC.**

It was agreed in writing by all Cllrs that the PC contribute to planning consultancy with Claybrooke Parva for the objection to the planning application at Spinney View Farm. Now formally proposed by JB, seconded by RD. **Resolved.**

11. Councillor or Other Training

No training needs identified.

12. Village Hall Update

- Have quotes for resurfacing around hall so will apply for s106 funding.
- Pipework is to be boxed in and kitchen/hall decorated.
- There will be an end of summer tea party on 30th October.

13. Playground Update

- **Community Fund application** –have received funding from MPCF.
- **s106 Greenways for path** – Have received s106 funding for the pathways by Primrose Place and into the playground. Both completed.
- **Additional funding -tarmac** – refused.
- **Playground equipment update** – the new playground equipment has been ordered and the funding achieved has enabled all the equipment to be replaced. RD will be meeting the supplier in November to establish start/finish times. The PC are delighted to be able to share such good news and give thanks to RD for all his hard work and commitment to the project.
- Will look to funding to extend the playground pathways to accommodate the seating areas. **PN**

14. Burial Board Update

- After announcing M Howell's retirement and new clerk has been appointed, Tracey Garton who will be working alongside Maurice for the next 6 months
- The land for the extension has been acquired and it likely that the contribution from the parishes will be c50% of original estimate.
- The precept will rise by 7.5% next year, to 1.76 per head, to cover increased maintenance costs.
- Concerns have been raised by a neighbour about certain issues rising from the extension affecting their land. The Burial Board will be meeting the person concerned to discuss these issues and hopefully resolve them. The resident to be e mailed to stating this. **PN**

15. CMPC Postbox Correspondence

No correspondence received.

16. Matters Arising

- Community garden** – no response until clarify Selete, Bell St. issues
- Village Inspection** – this was carried out on 10.8.21 and no major issues raised. Some potholes were noticed and these have been rectified by LCC.
- Village green hedge cutting** – this now complete.
- s106 monies update** – some monies are available via Greenways. Other s106 monies to be investigated via N Hankin. **PN**

- v) **Woodyard access** – HDC have placed a Planning Contravention Notice on the owners of the woodyard to seek more information. C Zacharia to be written to stating the factors relating to the access known to the PC. **PN**
- vi) **Scarecrow festival** – to be held on 18/19th December at Claybrooke Parva green
- vii) **Remembrance service** – to be held on 14.11.21 at Claybrooke Parva church. Wreath to be laid by Cllr R Deacon. 2 wreaths have been ordered; one for the church and one to be laid by VE Day memorial plaque at the Village Hall.
- viii) **Queen’s Platinum Jubilee** – The PC would support any celebrations held

17. Correspondence

No correspondence received

18. AOB

- i) **Verge cutting** - It was noted that the latest verge cutting by HDC excellent so the PC send their thanks.
- ii) The PC would like to express their thanks to those residents who held the McMillan tea in the village hall.
- iii) **Community Funding** – Up to £2500 is available for community projects. Will be 25% match funded.
- iv) **Ullesthorpe Court lorries** – still of concern to residents. They are being constantly reviewed and likely to continue for another year.

Meeting ended at 2033

19. Date of Next Meeting

The next Parish Council meeting will be held on Thursday 11th November 2021 at 7.00pm in the Village Hall.

To **resolve** that the minutes of the meeting of the Parish Council held on the 14th October 2021, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Jan Butcher.....

Date:.....11th November 2021.....

Action Points:

Action point 1: Developers to be contacted again about the contract for Primrose Place. **PN**

Action Point 2: . C Zacharia to be written to stating the factors relating to the woodyard access known to the PC. **PN**

Action Point 3: : Contractor to be sought to obtain quotes for additional work to pathway in playground. **PN**

Action Point 4: An e mail to be sent to the neighbour of new cemetery. **PN**

Action Point 5: N Hankin to be contacted about additional s106 monies. **PN**

Action Point 6: Costs of road signage to be investigated.**PN**