

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 9th July 2020 at 7pm

The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over zoom and telephone.

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jan Butcher, vice chairman (JB), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD), District Cllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.
0 members of the public were present

2. Apologies for Absence

No apologies.

3. Public Participation

None

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

There were not any announcements.

6. Minutes of last meeting held on 14th May 2020

Resolved to accept as an accurate record and to be signed by NR after the meeting.

7. Matters Arising from Previous Minutes on 14th May 2020

- i) Pathway by the pub – see later.
- ii) All the reviewed policies and procedures have been put on the website.
- iii) Clearance of playground brambles – see later.

8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

9. Finance

i) To consider and approve payments and receipts

1. Payment to P Nunn (3 month salary Apr- Jun)	£319.20
2. Payment to HMRC (3 month tax Apr- Jun)	£79.60
3. Payment to Pwh for audit of 2019/20 accounts	£96.00
4. Payment to P Nunn (printer cost May, June, July 1.99 x 3)	£5.97

Total Payments: £500.77

Receipts

4.05.20	HDC Community Grant for Village Hall chairs	1983.75
26.05.20	VAT refund	1279.34
	Total receipts	3263.09

Interest		
29.05.20	Reserve 1	0.96
29.05.20	Reserve 2	0.36
30.06.20	Reserve 1	0.05
30.06.20	Reserve 2	0.02

Proposed by JB, seconded by JA. Unanimously agreed and **Resolved** that the payments be paid and receipts noted.

ii) **Bank Reconciliation**

Showing bank reconciliations on all 3 accounts up to 30th June 2020.

Current account

30.04.20 c/f			7450.40
Payments	£1292.91		
Receipts		3263.09	9420.58
Other Payments	101.97		9318.61

Reserve Account

30.04.20 c/f			6067.24
Interest		1.01	6068.25

Reserve Account

30.04.20 c/f			2234.31
Interest		0.38	2234.69

Proposed by JB, seconded by JA to be accepted. Agreed unanimously and signed by NR after the meeting.

iii) **Approval of Audit Report 2019-20**

NR proposed that this be approved, seconded by JA. **Agreed** unanimously.

iv) **Date of Exercise of Public Rights**

Commence 30th July 2020 until 4th September 2020. JB proposed that this be accepted, seconded by ML. **Agreed** unanimously.

All documents to be put on website and Exercise of Public Rights also on notice board. **JA/ML**

10. Planning

i) **New /Unresolved planning applications**

20/00605/FUL – Woodway Lane, Claybrooke Parva- erection of stable block, agricultural storage and extension to stable yard. A number of concerns have been raised by residents about this application. The PC have lodged an objection. Will not be heard by HDC Planning Committee until September at earliest.

ii) **Other/Ongoing Planning Matters**

19/00390/COMS - Selete Bell St landscaping – NR/RD met with owner to discuss area. The PC will not be taking it over due to costs and knotweed problem. It is likely that a planning application will be submitted by the owner for 2 houses which seems the best option as long as complies with community conditions, i.e. height.

R20/0259 - Lorry park and retail outlets at Cross in Hand , Lutterworth. The PC agreed to lodge an objection to Rugby BC.

11. Councillor or Other Training

No training needs noted.

12. Village Hall Update

- s106 application for the kitchen has been submitted for meeting in September.
- The £10k received from HDC due to coronavirus situation will be used to replace the heating system and boiler.
- Are planning to re-open at the end of the month complying with Government guidelines.

13. Playground Update

- Clearance of the brambles has increased to £300 due to amount of greenery to be disposed of. ML proposed, seconded by JA to approved this extra cost. **Resolved to do.**
- Brambles have been cleared but still need to do shredding. This has been halted due to lockdown in Leicester so cannot dispose of shredding. Consider burning rubbish.
- Topped up petrol can and will purchase additional can. Will submit receipts. **RD**
- Considering re-opening but need to comply with Government guidelines for risk assessment, social distancing, signage etc. Should not re-open until brambles have been cleared and new bark laid down. Councillors to meet at playground to formulate a plan for the re-opening.

14. Matters Arising

- S106 Greenways**– Path by Pig in Muck pub. RD met with LCC approved contractor and have received a quote for the work. s106 application to be put in next week. **JB/PN**
- Coronavirus** – The PC would like to pass on their thanks to all volunteers for the continuing use of time and help for vulnerable residents.

15. Correspondence

No correspondence received

16. AOB

- Discussion was had about a memorial tree in village green which has died. NR to contact the family about their wishes.
- £6k has been given for cemetery use due to s106 monies from a local development. The Joint Burial Board have decided to use the money to improve the paths.

Meeting ended at 8.40pm

18. Date of Next Meeting

Thursday 17th September 2020 at 7.00pm in Village Hall or by zoom/telephone if coronavirus situation not altered.

To **resolve** that the minutes of the meeting of the Parish Council held on the 9th July 2020, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....17th September 2020.....

Action Points:

Action Point 1: All AGAR documents to be put on website and Exercise of Public Rights also on notice board. **JA/ML**

Action Point 2: Purchase of additional petrol can and submit receipts. **RD**

Action Point 3: Councillors to meet at playground to formulate a plan for the re-opening. **All**

Action Point 4: s106 application for pathway by pub to be put in by next week. **JB/PN**

Action Point 5: NR to contact the family about memorial tree.