

Claybrooke Magna Parish Council



Minutes of Council Meeting held on 14th May 2020

The The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel meetings) (England and Wales) Regulations came into force on 4th April 2020. Accordingly, due to the current situation, this meeting was held remotely over skype and telephone.

1. Members Present

Cllr N Reseigh, chairman (NR), Cllr Jan Butcher, vice chairman (JB), Cllr Jo-Ann Allcoat (JA), Cllr Mike Lenihan (ML), Cllr R Deacon (RD), District Cllr R Page (RP) and Patricia Nunn (PN), Parish Clerk.
0 members of the public were present

2. Apologies for Absence

No apologies.

3. Public Participation

None

4. Disclosure of Personal Interests

There were not any disclosures.

5. Formal Announcements from the Chairman

The Chairman's report was read at the Annual Parish Council Meeting and will be available on the website. JA

6. Minutes of last meeting held on 9th April 2020

Resolved to accept as an accurate record and to be signed by NR after the meeting.

7. Matters Arising from Previous Minutes on 9th April 2020

- i) HDC were contacted again about broken bin catch.
- ii) Have had some information about Ownership of path.
- iii) Padlock and notice of closure was put on playground gate.
- iv) Brambles and weeds in playground – have received a quote for c£200 to clear the area. Proposed by RD, and seconded by ML, to have the work done. Agreed unanimously and **resolved** so to do.

8. Matters raised by District/County Councilor

RP provides regular email updates and information prior to the Parish Council meeting and all matters noted.

Waste sites – some are now open but need to book an appointment via LCC website. If anyone has any problems, please contact RP.

9. Finance

i) To consider and approve payments and receipts:

- | | |
|--|---------|
| 1. Payment to P Nunn to refund payment for green waste bin for Village Green | £40.00 |
| 2. Payment to Zurich – Insurance renewal 2020/21 | £512.11 |
| 3. Payment to 2Commune – annual hosting of website and E mail account | £342.00 |

Total Payments: £894.11

Receipts		
Precept		5007.50
VE Day Grant from HDC		500.00
Total Receipts		5507.50

Interest	March	1.45
	April	1.37

Proposed by NR, seconded by ML. Unanimously agreed and **Resolved** that the payments be paid and receipts noted.

ii) **Bank Reconciliation**

Showing bank reconciliations on all 3 accounts up to 30th April 2020.

Current account

31.03.20 c/f		2180.36
April payments	£237.46	1942.90
Receipts	5507.50	7450.40
May Payments	894.11	6556.29

Reserve Account

31.03.20 c/f		6065.18
Interest	2.06	6067.24

Reserve Account

31.03.20 c/f		2233.55
Interest	0.76	2234.31

Proposed by NR, seconded by JA to be accepted. Agreed unanimously and signed by NR after the meeting.

iii) **Approval of Annual Governance Statement 2019-20**

NR proposed that this be approved, seconded by RD. **Agreed** unanimously.

iv) **Approval of Accounting Statements 2019-20**

JB proposed that this be approved, seconded by NR. **Agreed** unanimously.

v) **Approval of Certificate of Exemption 2019-20**

NR proposed that this be approved, seconded by JA. **Agreed** unanimously

10. Planning

i) **New /Unresolved planning applications**

20/00605/FUL – Woodway Lane, Claybrooke Parva- erection of stable block, agricultural storage and extension to stable yard. A number of concerns have been raised by residents about this application. The PC agreed to lodge an objection to HDC

20/00621/NMA - Smithy House, Main Road, CM - removal of rear extension to family room, relocation and widening utility extension to improve access and reposition new entrance door (non-material amendment to 16/00912/FUL). No objection.

ii) **Other/Ongoing Planning Matters**

- 19/00390/COMS Selete Bell St landscaping – nothing will be done due to weather/current situation but keep on future agendas to monitor.

11. Councillor or Other Training

No training needs noted.

12. Village Hall Update

N Hankin from HDC has said that the proposed application to renew the kitchen is OK. Will decide on which quote to use and then the application will be heard at a September meeting at HDC. Will be sending in a separate application for the relaying of tarmac around the village hall. Also, considering an application for a small business grant for charities from HDC.

13. Playground Update

Locked at present so no issues.

14. Matters Arising

- i) **S106 Greenways**– Will contact LCC again with regard to repairing pathway by the pub. **PN**
- ii) **V E Day celebrations** – donation received from HDC. May use for VJ celebrations on 15th August or to buy a memorial. To be discussed at a later meeting
- iii) **Coronavirus** – Have helped 3 residents so far. Letter of thanks has been sent by R Page to all volunteers.

15. Correspondence

No correspondence received

16. AOB

Discussion was had about the use of Claybrooke Hall, Claybrooke Parva.

Meeting ended at 8.25pm

18. Date of Next Meeting

Thursday 9th July 2020 at 7.30pm in Village Hall or by skype/telephone if coronavirus situation not altered.

To **resolve** that the minutes of the meeting of the Parish Council held on the 14th May 2020, and circulated to all members, be signed as a correct record.

Signature:..... (Chairman)

Name:.....Nick Reseigh.....

Date:.....9th July 2020.....

Action Points:

Action Point 1: Will contact LCC again with regard to repairing pathway by the pub. **PN**

Action Point 2: Chairman's report to be put on website together with Outside Bodies reports and renewed policies as covered in Annual Parish Council meeting. **JA**

Action Point 3: Weeds and brambles in playground to be cleared. Work to be authorised. **ML**